



## STENBURY FEDERATION

### Midday Supervisory Assistants (MSA) / Extended Schools Assistants

We are looking for positive and enthusiastic assistants to help supervise children over the lunchtime period and at our Breakfast and After School Clubs. Past experience of working with young children would be an advantage. Our clubs are an integral part of our schools and are very popular, they require a person with initiative, flexibility and lots of enthusiasm.

Duties include:

- Positively encouraging good behaviour, table manners and hygiene
- Supervising children and organising play activities
- Preparing and serving breakfast and afternoon snacks
- Setting up and clearing away folded tables and chairs in the lunch hall
- Dealing with minor accidents and administering first aid in accordance with school procedure.

Stenbury Federation currently have the following vacancies:

- 2 x Midday Supervisory Assistants initially based at Wroxall Primary School
- *Salary: Scale Point 1A*                      *Actual Salary: £2,831.10 per annum*
- *1.5 hrs/day*                                      *Term-time only*
  
- 3 x Extended Schools Assistants
- For Chillerton & Rookley                      4 hrs (Mondays and Tuesdays 3pm-5pm)
- For Wroxall                                      Hours to be discussed at interview.
- *Salary: Scale Point 3A*                      *(Range £17,081-£17,495 pro-rata)*
- *Hourly Rate: £8.85*                              *Term-time only*

*Temporary Contract in the first instant.*

Safeguarding and First Aid training will be arranged for the successful candidates.

The above vacancies may be combined to suit the successful candidates.

Stenbury Federation is committed to safeguarding and promoting the welfare of children and young people and expects all staff and volunteers to share this commitment. All successful candidates for posts working with children will be subject to relevant disclosure and barring (DBS) checks and references.

We are an equal opportunities employer and welcome applications from all sections of the community.

Please email application to: [sbm@wroxallprimary.co.uk](mailto:sbm@wroxallprimary.co.uk)  
Closing Date: Friday 19<sup>th</sup> October 2018  
Interviews: W/C 29<sup>th</sup> October 2018